



Minutes
VDC MEETING
December 06, 2007
9:00-11:00 am
Howard Dean Center
Springfield, VT
vermontdata.org

- Introductions & Welcome
- Treasurer's Report
 - Summary of Budget was distributed for review.
 - Keeping an eye on anticipated carryover about \$48,000
 - Overspent on Professional Development
 - Technical training for John & John to do custom reports
 - Additional user trainings.
 - Training new trainers.
- Staff Update
 - Once a month new user trainings
 - Looking for more trainers
 - Good turnout for Oct. 29 leadership training
 - Planning network meeting for identified schools
 - Released NECAP items for 2005 & 2006 now on EDW
 - Continued discussions with DOE.
 - Meeting planned for Dec 14 with DOE commissioners.
 - Will DOE pick up funding for 1 technical person and Tetra contract?
 - Bill and Amy met with directors at DOE to discuss how DOE can use warehouse support schools more effectively.
 - Board members expressed concern that DOE staff needs more expertise on use of EDW.
 - DOE is working on public portal.
 - DOE is developing templates of customized reports.
 - Option is being considered to have a district sign-in to Public Portal, where schools could get customized reports at school level.
 - Public portal could contain guiding questions to create reports with data coming from the EDW. For further data the user would be prompted to use the EDW directly.
 - Public reports could be available late January/February.
- Action Item: Revised By-Laws
 - Due to low turnout, motion was made and seconded to remove from the agenda the action item to review bylaws.
 - VDC is separate legal organization from LAPDA. LAPDA is still the fiscal agent until end of June.
 - VDC now gets liability insurance through LAPDA
 - Questions were raised about liability for misuse of and improper access to EDW

- Discussion Item: 08-09 scenarios
 - Executive committee met with Brian O'Regan trying to get more of a commitment from DOE. Will DOE fund a technical resource and the Tetra contract?
 - DOE is working on EDW technical black box and public portal.
 - DOE would like to have EDW data available to all in July, but is being very cautious.
 - What will be VDC's ongoing role? Local Data? Helping schools use data? Moving EDW data to school SIS?
 - Amy suggested VDC needs at least \$100,000 to function next year.
 - What will be role of ESA's and relationship with VDC?
 - Member districts have varying needs for VDC technical help and different levels of usage of VDC services.
 - Should VDC move to funding on contract basis instead of per pupil?
 - Could DOE take over creating and maintaining user accounts?
 - What would happen if the public portal reports were available to all, but only members could use PC Analyzer? Would VDC loose members?
 - Suggestion was made to charge \$2.00 per pupil (50,000 pupils) then charge fee for services.
 - Services VDC could possibly charge for:
 - New user training
 - Professional development
 - Helping with School Reports
 - Training on how to correctly use data
 - Training on statistical analysis
 - Help moving EDW data to local SIS
 - Suggestion was made to charge \$3500 flat fee.
 - VDC presently has 2.25 technical personnel and .5 Executive Director, plus per diem trainers.
 - VDC needs at least 1 dedicated technical person for next year.
 - VDC also needs someone to do non-technical work.
 - Concern was expressed that an executive director is needed, and that \$100,000 would not be enough for next year.
 - Status of Classroom Analyzer is unclear.
- A gift of appreciation was presented to form co-chair, Patricia Aigner.