



VDC MEETING
December 1, 2005, 2005
Vermont Institutes

1:00-3:00 Executive Committee
All Directors welcome to attend

vermontdata.org

VDC
110 East State St.
Montpelier, VT
05602
Ph. 224-9110
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NO ILN AVAIL.

Deleted: 3:00-3:30 Executive Session

AGENDA

	<u>Time</u>	<u>Start at</u>
1. Welcome, attendance	5 minutes	1:00
2. Changes to the agenda	3 minutes	
3. Accept November 3, 2005 minutes	2 minutes	
4. Treasurer's Report	15 minutes total	1:10
a. Membership Update (See new report)	5 minutes	
b. Budget	5 minutes	
c. Approval for additional staff	5 minutes	
5. Project Team Report, including	35 minutes total	1:25
a. EDWA status	10 minutes	
i. New upload from DEV to PROD		
b. User names & passwords	5 minutes	
i. Starting to get a system going that will allow this to happen easier as folks are trained in the tool and policies and have requests.		
ii. Our vision is to have this eventually be a process through the website, but likely we will have a new spread to send to you soon if you have a new user request.		
c. Timeline	10 minutes	
d. Local data	10 minutes	
i. Working on both District #1 and #2 at different stages		
ii. We are going to be coming to the Board at the January or February meeting with a large agenda item about local data		
6. VDC Staff Report	20 minutes total	2:00
i. Staff support for VB conferences	5 minutes	
1.		
ii. Hiring process	15 minutes	
1. .2 FTE Administrative Assistant		
2. 1.0 FTE Data Analyst/Engineer		
7. Grant/Professional Development Report	20 minutes total	2:20

- a. VB Conferences- feedback, mid-course corrections 15 min
- b. New trainings 5 minutes
- 8. Other 2:40
- 9. Items for next time agenda 10 minutes 2:50

RSVP Regrets