



VDC MEETING

August 12, 2004
Northfield MS
ILN Room
9:00-11:00 Executive Committee

PO Box 545
 Morrisville, VT
 05661
 Ph. 888-1105
 Fax 888-5734
 ILN 53514

vermontdata.org

	VDC SU	Directors	Present?	Other Rep(s) Present
1	ACSU	Patricia Aigner		
2	ANESU	Lauren Parren		
3	CESU	Steve Jarrett	X	
4	FCSU	Diane Lemieux	X	
5	FNESU	Mary Helen Hart		
6	FNWSU	George Raynak	X	
7	LNSU	John Ferrara	X	
8	LSSU	Bill Kimball	X	
9	ORESU	Alice Worth	X	
10	ORSWSU	Steve Metcalf	X	
11	Orl ENSU	Richard Smith		
12	Orl SWSU	Dave Bickford		
13	Rivendell	Hank Plaisted		
14	Springfield	Sara Carter		
15	WSSU	Brucie Donahue	X	
16	WWSU	Eddie Beatty		
17	Windham CSU	Neil Manders		
18	Windham NESU	Chris Kibbe		
19	Windham SESU	Paul Smith		
20	Windsor SWSU	Linda Waite		
				Executive Committee
		# Directors present:	8	X = directors present

Partner	Rep	Present?
DOE	Denise Sanders	X
VSBA	Winton Goodrich	
Vita Learn	Tamera Pariseau	
VI		

OTHER SUs		Rep(s) Present

Minutes

1. Welcome, attendance. Quorum of Executive Committee in attendance.
2. Accept July 2004 Executive Committee minutes. **Motion made and seconded to accept. Passed unanimously.**
3. Contract Negotiations (Executive session). **Motion made (Worth) and seconded to go into executive session at 9:13 to discuss the RFP responses.** VDC and DOE project staff invited to attend. **Passed unanimously.**

Bill, John, Denise, Steve J., and George reviewed the opening and scoring of proposals. There was agreement in the relative scoring, but the scores were not “calibrated” to each other. Costs were within an acceptable range. The committee discussed various aspects of the RFP and the bid scoring process.

Motion made (Metcalf) and seconded to come out of executive session at 11:04. Passed unanimously.

4. Timeline discussion. **Motion made (Worth) and seconded to adopt the new RFP timeline as proposed by the project team.** The team will draft communication to the membership updating them on the project status and timeline. Diane and Alice will finalize the letter to the membership.
5. Data Discovery with other districts. FNESU was a “guinea pig” in this process with many lessons learned. Information about this process will be included in the above-mentioned correspondence to the membership. Alice suggested a one-page introduction to the discovery meeting to help local administrators be prepared for and productive at the meeting. The team will consider this idea in their attempts to tailor these meetings to each supervisory union (not that all unions will require this type of meeting). Brucie shared documents the team has used in this process.
6. Other.
 - Website discussion. Bill is moving the website to the LSSU server. Diane will email Bill the password so the IP address can be changed. Anticipated completion date is beginning of school.

Meeting adjourned at 11:35.

The next meeting of the Consortium will be from 1-3 PM and 3-4PM for the Executive Committee on Thursday, 2 SEP 04 at Alumni Hall at Vermont College. The ILN number will again be 53154.