

VDC Annual Board Retreat

Minutes

Mar 6, 2008 12-4 PM

VDC Offices

250 Main Street; Montpelier

Call the meeting to order (Bob Owens, Co-chair)

Welcome & introductions

Staff updates (Amy Cole & John Ferrara, VDC)

- John – Reviews expanded data model
 - o New objects added to model
 - o Can accept more and different local data.
- Kudos to DOE for work on adding financial data to EDW.
- New user training for Business Managers is being planned.
- Trainings continue. Added more released item trainings.
- VDC offers support for regional user groups and monthly new user trainings.
- For more information on flexible training opportunities call George
- Question – How to encourage more users to get trained?
- NECAP released items and 2007 NECAP data added to EDW.
- 07/08 trainings

DOE EDW reports (guest: Lisa Gauvin, Dept of Education)

- There was a need for easier query/report tool.
- There was a need to get more information to public, a public portal.
- Tetra reporting tool performance was not adequate.
- USDOE grant provided opportunity to design a new reporting tool.
- Reporting functionality to be extended to people who can't use EDW.
- Sample templates of the reports were displayed.
- What kinds of reports people could benefit from? DOE is willing to start a queue of VDC report requests.
- DOE now taking bids for project.
- Some reports should be ready by July or August.
- Some suggestions for future reports – Student profile, town reports...
- Taking suggestions for report ideas.

Treasurer's Report (Wendy Baker, Treasurer)

Action required

- There was an accounting error in beginning balance.
- There is only \$4,000 carryover instead of the expected \$40,000.
- LAPDA has waived its fees for rest of year.
- Professional Development money was for custom report training.

Update on Incorporation (Amy Cole) & Proposed revisions to the By-Laws
(recommendations from Jane Van Buren, Noonmark Services)

Action required

- Bill thanked Amy for her hard work.
- Oct 29 VDC incorporated as Data Consortium, Inc.
- January 1 VDC legally separated from LAPDA. Free service until end of year.
- Need feedback on new bylaws.
- Reviewed proposed revisions to bylaws.
- No a quorum present to take action.
- Discussion on possible regional representation.

Set Priorities for 08/09/and beyond

- Overview of Products & Services

- Discussion - What is the capacity to help build and maintain local warehouses?
- Important to build vision.
- How to stay afloat.
- Members vs. non-members?
- Need local capacity to work with data.
- Outreach
- Build a vision
- Support culture of data.

Building the FY09 Budget

- Basic Budget (\$125,000) vs. Current Budget (\$250,000)
- Tipping points – services we can offer and what we can charge
- What is the affect of opening up the EDW to state?
- How to raise \$250,000 without losing members?
- Strong possibility the VDC can get \$50,000 RFP from State.
- What would be fee for access state data vs. local data?

Quorum was present and 2:15

Motion was made, seconded, and Board voted to accept by laws.

Executive Board voted to accept Treasurer's report.

Discussion of Budget and fees (continued)

- Suggestion: \$1/student fee for access to state data, \$4/student for local data.
- Survey the districts about what services they would use at suggested fee.
- Classroom Analyzer has not been successful due to technical problems.
- Executive Committee will put together a proposed budget and a survey for districts to review.

Meeting adjourned.

VDC ANNUAL BOARD RETREAT

March 06, 2008

12:00-4:00

VDC Office

Montpelier, VT

vermontdata.org

	<i>VDC SU</i>	<i>Directors</i>	Directors Present	Exec. Comm. Present	Other Rep(s) Present
1	Addison Central	Patricia Aigner, Co-President			
2	Addison NE	Lauren Parren			
3	Addison NW	Bob Owens, member-at-large	X	X	
4	Caledonia North	Vicki Scheufler	X		
5	Chittenden South	Jude Newman	X		Elaine Pinchney
6	Essex Caledonia	Steve Sanborn			
7	Franklin Central	Diane Lemieux,			
8	Franklin NE	Mary Helen Hart	X	X	
9	Franklin NW	George Raynak	X		
10	Lamoille North	Jm Woodard	X		
11	Lamoille South	Bill Kimball, President	X	X	
12	Orange East	W. Hovey-Treasurer			
13	Orange North	Todd Ponto			
14	Orange Windsor	David Webb	X		
15	Orleans Central	Jeffrey Everitt			
16	Orleans ENSU	Robert Kerns			
17	Orleans SWSU	Mark Andrews	X		
18	Rivendell	Hank Plaisted, member at large			
19	Rutland Windsor	Ann Margaret McKillop			
20	St. Johnsbury	Rick Mallon			
21	South Burlington	Steve Webster	X		
22	Southwest VT	Jim Boutin			
23	Springfield	Doug Holcomb	X		
24	Washington Central	Jeff Arey	X		Carole Freeman
25	Washington South	Bruce Donahue	X		
26	Washington West	Aria Benjamin, Secretary	X	X	
27	Windham Central	Jil MacMenamin			
28	Windham NE	Chris Kibbe, member-at-large			
29	Windham SE	Paul Smith/JE	X		
30	Windham SW	Ruth Ann Dunn/Dan Heller			
31	Windsor SW	Rick King	X		

Directors present:

Partner	Rep	Present
DOE	Denise Sanders	
VDC	John Ferrara	X
VDC	Amy Cole	X
VDC	John Forguites	