

VDC Board Retreat

March 15, 2007

9-2:00 PM

(Executive Committee 2:00-3:30)

Central Vermont Chamber of Commerce
Berlin, VT
vermontdata.org

110 State Street
Montpelier, VT
05602
Ph. 224-9110
Fax 224-9113

Minutes

Information Items

Attendance and Welcome

- Bill Kimball expressed his excitement about what tool is already doing, impacting kids
- Overview of agenda

Minutes – Minutes of last meeting were not brought to the meeting.

Treasures Report

- Amy handed out and reviewed Budget Projections and Budget Detail documents
- \$162,863.05 Carry forward
- Projected \$368,141.67 carry over to FY08

Staff Reports

- John and Amy and Bryan did outreach to superintendents groups, including members and non members. Showed classroom analyzer and PC analyzer and got feedback. Excitement was expressed about the tools. Some wonder why DOE is not providing them for everyone. Money is tight, and fee is prohibitive for some. Concerns over security were expressed. Superintends like cross-district communication. Northeast Kingdom and Southern VT need help with resources. Some districts invited VDC back. Some would like help training teachers to use data. Presentation is on the website.
- Meetings with curriculum folks were held.
- Reach-out discussions with other New England States were held.
- Meetings with DOE were held. VDC data is being used to support identified schools.
- 13-14 districts are in various stages of adding local data. About ½ will have a local warehouse in next few months.
- VDC is Building L_assessment_5.

- Classroom analyzer is being piloted with LSSU and ACSU, hands on with teachers.
- VDC is working on a way to allow districts without local data use classroom analyzer.
- What are the expectations for how teachers should use data, and how can they use tool?
- Denise discussed NECAP data. She is dealing with space time continuum problem with matching demographics with Measures Progress reports. Some new templates will be created to help. There are plans to create an object for released items. Custom groupings will be added.
- New Stat Book financial object will be added. Will need 2 queries to get cost/pupil.
- Suggestion was made that DOE get ideas on what analysis the users in the field want to see before creating new objects.

Trainings

- If you need training, let VDC know.
- Many need refresher.

Website

- You can schedule things on calendar yourself. It will appear after being approved. Or e-mail John Forguites.
- Johns is building an online request form for new users.

Discussion Items

Missions and Goals (see other attachment document)

Groups of 3 to discussed whether key indicators have been met.

Most prominent themes:

- Time to revisit direction
- Needs of membership
- Communication
- Need ongoing support for districts
- Update goals and indicators
- Multi year planning
- Building local capacity
- Leadership and resources
- Not personality dependent
- Local data
- Professional development
- Connecting data to action planning
- Goal #2 priority – data making decision making
- Tools for streamlining data collect process
- General success of all goals structurally
- Time to revisit – use old and update
- Partnerships
- Sustainability

Each person picked top 4 themes

Themes regrouped and dots counted:

1. Sustainability/Goals & Indicators/ revisit direction/Revise Multi-Year planning – 9 dots
2. Building local capacity/local data- 15 dots
3. Connect data to action planning & school improvement/multi/year plan for data driven decision making/professional development - 18 dots
4. Communication (what are the goals of communications?) – 11dots
5. Other – tools for streamlining data collection process (4), partnerships(0), not personality dependent(0)

Political Technical Development Ideals/Values

What is VDC? People or a tool?

A small group of volunteers (Amy, Bob Patricia, Bill, Wendy) will come back to next meeting with some goals based on themes above.

Proposed new trainings.

- Need training around data driven decision making. Looking into contracting with LAPDA.
- Statistics course
- Supporting data leadership
- Data Driven Decision making and Data Teams course (Can warehouse be incorporated?)

Consideration of 0.5 personnel in Southern VT

Feed back from Superintendent meeting indicated Southern Vermont has lack of resources. Amy proposed VDC supply a resource for them to help them get their local warehouses.

Discussion about whether there is a need.

Other districts have gotten assistance with local warehouses from George

Should districts be surveyed to find their needs?

Need for targeted intervention.

Action Items:

Long Range Budget Worksheet. Amy reviewed her thoughts.

Fee Structure Worksheets we discussed.

Different fee structure scenarios and assumptions were reviewed.

Suggestion: Have new districts pay same rate as old ones did first 3 years.

Conclusion: Membership fee may not sustain the organization.

Who's coming back next year?

Motion was made to grant power to Executive Committee to set fee. Lowest fee would be for existing members with a graduated fee for new members to cover startup and training cost. Motion seconded. Motion passed unanimously.

Eliminate extra .5 FTE resource for southern Vermont.

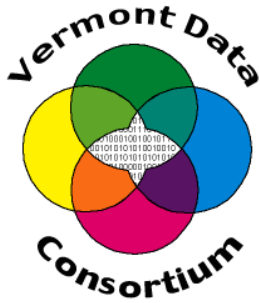
Suggestion: Drop punitive start up fee.
Do we want to intentionally dip into reserve?

Motion was made to authorize Executive Committee to maintain a fund reserve balance of minimum of \$250,000. Motions seconded. Motion withdrawn.

Motion was made to dip into reserve to reach fee of \$6.00 for existing members.
Motions seconded. Motion passed unanimously.

Motion to authorize Executive Committee to sign a new lease with LAPDA to new location, with possible increase to \$6000. Motions seconded and passed.

Next Meeting: First Thursday in May probably in Springfield.



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Attendance

	VDC SU	Directors	Directors Present	Exec. Comm. Present	Other Rep(s) Present
1	Addison Central	Patricia Aigner, Co-President	X		
2	Addison NE	Lauren Parren			
3	Addison NW	Bob Owens, member-at-large	X		
4	Caledonia North	Michelle Kantor			
5	Chittenden East	Steve Jarrett			
6	Chittenden South	Camerine Kelley	X		
7	Essex Caledonia	Steve Sanborn			
8	Franklin Central	Diane Lemieux,		X	
9	Franklin NE	Robert Gervais	X		
10	Franklin NW	George Raynak	X		
11	Lamoille North	Terry Bailey			
12	Lamoille South	Bill Kimball, President	X		
13	Orange East	Wendy Hovey	X		
14	Orange North	Todd Ponto, Treasurer			
15	Orange SW	Brent Kay			
16	Orange Windsor	David Webb	X		
17	Orleans Central	Jeffrey Everitt			
18	Orleans ENSU	Richard Smith/Jeff Everitt			
18	Orleans SWSU	Jeffrey Everitt			
19	Rivendell	Hank Plaisted, member at large			
20	Rutland SW	Chip Baldwin			
21	St. Johnsbury	Rick Mallon	X		
22	South Burlington	Steve Webster			
24	Southwest VT	Jim Boutin			
25	Springfield	Doug Holcomb			
26	Washington Central	Jeff Arey			
27	Washington South	Brucie Donahue	X		
28	Washington West	Aria Benjamin, Secretary		X	
29	Windham Central	Jil MacMenamin			
30	Windham NE	Chris Kibbe, member-at-large		X	
31	Windham SE	Paul Smith/JE			
32	Windham SW	Curtis Carroll			
33	Windsor SW	Rick King	X		
		# Directors present:			

Partner	Rep	Present
DOE	Denise Sanders	X
VDC	John Ferrara	X
VDC	Amy Cole	X
VDC	John Forguites	X